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COUNTRY Poland

REPORT

SUBJECT 1. Polish State Enterprises for Food Supply
2. Polish Food Cooperative SPOLEM in Warsaw

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The first document, describes the organizational structure of the state enterprises of the Polish food supply. The second document, describes the organizational structure of the Food Consumer Cooperative SPOLEM in Warsaw.

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The Organizational Structure of the Food Consumer Cooperative
Union-"Spolem", Warsaw = Związek Spółdzielni Spożywców "Spolem",
Warszawa

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I. The ^{general} food-consumers cooperative (Powszechne Spółdzielnie Spożywców = PSS), in addition to the Gmina consumer cooperatives (Gminne Spółdzielnie = GS), the state retail trade (Miejski Handel Detaliczny = MHD), and the state wholesale trade (Wojewodzkie Przedsiębiorstwa Hurtu Spożywczego = WPHS), fulfill the most important role in the food supply of Poland.

II. The food-consumer cooperatives (PSS) carry out their activity only in the cities. In the counties and cities which have a pronounced agriculture character, the Gmina consumer cooperatives (GS) are active.

III. The percentage of food supply differs markedly in the different Województwo.

In the Opole Województwo, the share of the food supply (predominantly retail trade) of the district consumer union "Spolem", Opole, was 60 percent in January 1961.

SECRET

21
50X1-HUM

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In a cross section of the Gmina, the percentage of food supply in retail trade was as follows:

1. Food-consumers cooperatives (PSS) 35%
2. Gmina-consumers cooperatives (GS) 35%
3. State retail trade (MHD) 20%
4. Installations (businesses and headquarters) for supply:

a) of members (including their family members) of the militia (Milicja Obywatelska - MO) and the Polish State Security Service "Central Administration for Consumers" (Centralny Zarząd Konsumow), and

b) the officers of the military and their family members: "Central Administration for the Military Trade Office" (Centralny Zarząd Wojskowej Centrali Handlowej) 10%

In a cross section of the Gminas, the Food-Consumers Cooperative Union "Społem" contributed 15% of the wholesale trade in 1960.

IV. The organization of the Food-Consumers Cooperative Union "Społem" is based on a well functioning and tightly operated self administration.

The Food-Consumers Cooperatives are consolidated into district

SECRET

SECRET

consumer unions, and these unions are consolidated into the Food-Consumers Cooperative Union "Spolem", Warsaw. The Food-Consumers Cooperative Union "Spolem", Warsaw, is a member of the "Central Cooperative Union" (Centralny Związek Spółdzielczy), which is directly under the control of the Council of Ministers.

The District Consumer Unions are located on the Wojewodztwo level. Therefore, 17 District Consumer Unions are consolidated in the Food-Consumers Cooperative Union "Spolem".

The organizational structure of "Spolem" is explained in the attached organizational diagrams. Subsource gave the following statements with respect to the structure portrayed in the organizational diagrams which should make the functioning of the different organs understandable:

1. Membership

Anyone who has reached the age of 18 can become a member of a consumers cooperative. The entrance fee is 150 zloty and can be paid in installments. The members have the right to join in the management of the consumers cooperative and to become active in it through their personal employment.

2. The Self Administration

In the different businesses, members are enlisted from the ranks of the customers and a store committee is organized which is to contain 3 to 8 persons who are non-employees, i.e. customers. Every

SECRET

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employee, from the salesmen up to the executive board in Warsaw, becomes a member of a consumers cooperative the moment he is employed.

Once a year the annual meetings of the store committees take place in the different city districts [redacted]

50X1-HUM

to which 2 to 3 delegates of a store committee are sent.

Every annual meeting of a city district likewise sends 2 to 3 delegates to the general assembly of the delegates of a consumers cooperative [redacted]

At this general

50X1-HUM

assembly the board of directors of a consumers cooperative is elected [redacted]

50X1-HUM

The board of directors is composed of a presidium and the different sections.

The presidium of the board of directors is composed of the president, vice-president, and secretary of the board of directors. The different sections are directed by chairmen. An "expanded presidium" also contains the chairmen of the sections.

The board of directors elects the executive board of the consumers cooperative [redacted] to which all of the organizational and disciplinary authority with respect to the employees of the consumers cooperative is delegated. The executive board is accountable to the board of directors and its district board of directors for the business activity of the consumers cooperative.

50X1-HUM

2 to 3 delegates are sent from every general assembly to the

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SECRET

Wojewodztwo meeting of the delegates [redacted]

50X1-HUM

[redacted] which, as of 1961, takes place every two years (this meeting took place annually up until 1960). The boards of directors of all of the consumers cooperatives also take part in these meetings.

50X1-HUM

At this meeting, the board of directors of the district consumers union [redacted] is elected, which then elects the directorate of the district consumers union [redacted]

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The delegates at the Wojewodztwo meetings also appoint 2 to 3 delegates for the Gmina meetings [redacted]. Here the procedure repeats itself: election of the board of directors [redacted] and election of the main board of directors [redacted]

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3. The Activity of the Organs

Each member of a store committee has a job in the overseeing of the activity of a business. A store committee meeting takes place every month, at which time ideas are discussed which are to lead to a better collaboration with the Trade Department and the Executive Board of the Consumers Cooperative. The so-called contact men of the Trade Department are also invited to these meetings and, in case of any vagueness or difficulties, they are to effect a remedy, if possible, on the spot. The minutes of the meetings are immediately forwarded to the Board of Directors of the Consumers Cooperative.

The board of directors calls a meeting every two to three months,

— 5 —

SECRET

SECRET

to which the department directors of the consumers cooperative are also invited. These are supposed to bring about the immediate lifting of deficiencies. The minutes of the meeting are immediately submitted to the directorate of the district consumer union.

The board of directors is accountable to the members of the consumers cooperative concerning the management of the consumers cooperative at the annual general assembly.

On the Wojewodztwo level, they have the job of electing representatives from the wholesale trade for producer headquarters, or representatives of their district departments, as well as representatives of the communal administration, to the board of directors. Thus far, this job has always been successful and has brought about a smooth functioning of the consumers cooperative.

The board of directors of a district consumer union holds its meetings every two to three months, just as is the case on the consumers cooperative level. The department director of the district union is also invited to this.

The same procedure is carried out on the level of the main executive board in Warsaw.

The removal of an executive board member can only take place with the approval of the appropriate board of directors.

The respective executive board controls the personnel within a managing organ, from the department director upwards.

— 6 —
SECRET

SECRET

main executive board of the Food-

50X1-HUM

Consumers Cooperative Union "Spolem", Warsaw

2. President: Irena Strzelecka
3. Vice-president: Jan Zerkowski
4. Director: Franciszek Los
5. Director: Jadwiga Loka, jowa
6. Director: ?, organization office
7. Personnel office
8. Training office
9. Director: Kulikowa, bookkeeping
10. Finance department
11. Director: Michalik, investments office
12. Projects office for construction plans
13. Director: ?, audit office
14. Director: Sommer, social self administration
15. Director: ?, office for foreign trade
16. Director: Pazio, office for transportation
17. Production cooperative for transportation
18. Transportation departments
19. Production repair shops
20. Director: Niczmann, restaurants, canteens, factory kitchens
21. Tourist and excursions shop
22. Director: Lesz, trade office
23. Other administrative offices

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24. Director: Wikling, office for production matters
25. Bakeries
26. Slaughterhouses, butcher shops
27. Coffee enterprises
28. Candle, soap, shoe polish enterprises
29. Confectionary enterprises
30. Soup spices enterprises
31. Cooky enterprises
32. Chocolate candy enterprises
33. Notes
34. Has a special authority whose job it is to collaborate with the
Ministry for Foreign Trade
35. Works on the principal of a production cooperative; is only
found in the city district of Warsaw.
36. Planned as of 1961.
37. Production of store equipment

SECRET

SECRET

directorate of a district consumers

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union (Oddzial Okregowy "Spolem") here : Opole

2. Director: Pietka, Manager Zdzislaw
3. Deputy Director: Izydor Nussbaum
4. Deputy Director: Henryk Szopinski
5. Organization of work
6. Personnel office
7. Occupational training
8. Legal advisor
9. Auditing department
10. Social self administration
11. Bookkeeping
12. Finance department
13. Transportation department
14. Investments department
15. Other administrative offices
16. "Spolem" wholesale trade
17. Trade department
18. Production department
19. Bakeries
20. Slaughter houses, butcher shops
21. Beer distribution
22. Soft drinks and seltzer water production

SECRET

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- 23. Restaurants, factory kitchens, canteens
- 24. Tourist and excursion shops
- 25. Notes
- 26. On the Wojewodztwo level

— 10 —
SECRET

SECRET

50X1-HUM

Food-Consumers Cooperative Union "Spolem"

(Zwiazek Spoldzielni Spozywcow "Spolem"), Warsaw

2. Board of directors
3. Main executive board "Spolem", Warsaw
4. Gmina meetings of the delegates
5. Directorate of the district consumers union
6. Wojewodztwo meetings of the delegates
7. Executive board of the consumers cooperative
8. The general assembly of all delegates of a consumers cooperative
9. Annual meeting of the city district

50X1-HUM

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larger Food-Consumers Cooperative 50X1-HUM

(Powszechna Spoldzielnia Spozywcow)


2. President
3. Vice-president
4. Executive board member
5. Organization of the work
6. Personnel department
7. Training of the store personnel
8. Control
9. Inventory
10. Bookkeeping
11. Finance department
12. Investments
13. Other administrative offices
14. Social self administration
15. Laundries
16. Loan businesses for members
17. Enterprise doctor, dentist
18. Bakeries
19. Butcher shops
20. Brewery
21. Soft drinks and seltzer water enterprises
22. Restaurants, factory kitchens

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23. Canteens
 24. Industrial articles
 25. Vegetable trade
 26. Transportation department
 27. Purchasing haul
 28. Food
 29. Food storage
 30. Vegetable storage
 31. Marketing haul
 32. Notes
 33. On the consumers cooperative level, the designation "Spolem"
is deleted.
 34. Planned: The head bookkeeper is to become a member of the
executive board.
 35. Not in the smaller consumers cooperatives.

— 13 . —
SECRET

50X1-HUM



50X1-HUM

The Organizational Structures of the State Enterprises in the Food
Supply of Poland

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The following belong to the state enterprises in the food supply of Poland:

1. WPHS (Wojewodzkie Przedsiębiorstwa Hurtu Spożywczego - Województwo Enterprises for Wholesale Food Trade).
2. MHD (Miejski Handel Detaliczny—Municipal Retail Trade).
3. PTHW (Przedsiębiorstwa Transportowe Handlu Wewnętrznego—Transportation Enterprises for Internal Trade).

The Województwo Enterprises for wholesale food trade (hereafter called WPHS) are state enterprises which are subordinate to the direct control of the Ministry for Internal Trade, CZHS (Centralny Zarząd Hurtu Spożywczego—Central Administration for Wholesale Food Trade).

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The WPHS have their branch offices in all of the large cities, which are directed as independent enterprise units with their own accounts and are subordinated, with respect to organization and discipline, to the respective Wojewodztwo board of directors.

The Wojewodztwo board of directors has the job of submitting to the trade department of the presidium of the national council of the Wojewodztwo continual reports concerning the development and management of the enterprise. (Trade department = Wydział Handlu Prezydium Wojewodzkiej Rady Narodowej).

In a regulation of the Ministry for Internal Trade, dated May 1960, all wholesale trade enterprises (producer-headquarters also) were ordered to carry out the delivery of goods to the consumer (wholesale and retail trade) with their own carriers.

^{succeeded}
Only the WPHS, by January 1961, in forming its own complete vehicle depot and, in so doing, duly complying with this regulation.

Therefore, each branch office of the WPHS owns a certain number of vehicles for its delivery requirements. However, the entire vehicle depot is under the direction of the transportation department of the respective WPHS.

The Municipal Retail Trade (hereafter called MHD) is 50X1-HUM state enterprise. It has a delegation on the Wojewodztwo level which is directly subordinate to the Ministry for Internal Trade.

The MHD has so-called city boards of directors in the different

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cities. The city boards of directors are independent enterprise units with their own enterprise and accounting directorates. In larger cities, the board of directors can be divided into a board of directors for food, a board of directors for industrial articles, and a board of directors for production and hotels and restaurants, which are also independent enterprise units.

The Wojewodztwo delegations are required to continually report to the Trade Department of the Presidium of the National Council of the Wojewodztwo (Wydział Handlu Prezydium Wojewodzkiej Rady Narodowej) about the development of the MHD and the management of the city boards of directors.

The city boards of directors are required to continually report to the Trade Department of the Presidium of the National Council of the City (Wydział Handlu Prezydium Miejskiej Rady Narodowej) about the development of their enterprises and the management thereof.

☐ The Transportation Enterprises for Internal Trade 50X1-HUM (hereafter called PTHW) are state enterprises. They are directly under the control of the Ministry for Internal Trade, i.e. the Department for Transportation (Departament Transportu).

The PTHW have their branch offices in the different cities, which are independent enterprise units and have their own accounting directorate.

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These branch offices are directed by boards of directors on the Wojewodztwo level, which must continually report to the Trade Department of the Presidium/National Council of the Wojewodztwo (Wydział Handlu Prezydium Wojewodzkiej Rady Narodowej) about the development of the enterprise and its management.

Likewise, the branch offices must report to the Trade Departments of the Presidiums of the National Council of the City (Wydział Handlu Prezydium Miejskiej Rady Narodowej).

III. Each of the above named enterprises has a board of directors or a delegation in every Wojewodztwo. Therefore, there are 17 WPHS boards of directors, 17 MHD delegations, and 17 PTHW boards of directors. The number of branch offices of these enterprises differs markedly in the different Wojewodztwo.

50X1-HUM

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1. The state enterprise in the food supply of Poland - overall picture
2. Ministry for Internal Trade
3. Trade Department of the Presidium, ^{of the} National Council, ^{and of the} Wojewodztwo
4. Trade Department of the Presidium, ^{of the} National Council, ^{and of the} City
- 5, 6, 7, 8, 10, 11, 12, and 13. branch offices
9. Retail trade

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50X1-HUM

Wojewodztwo Enterprise for Wholesale

Food Trade = WPHS

2. Ministry for Internal Trade
3. Trade Department of the Presidium of the National Council of the
Wojewodztwo
4. Central Administration for Wholesale Food Trade
5. Transportation Department
6. Wojewodztwo Enterprise for Wholesale Food Trade - Board of Directors
7. Branch office with storage
8. Branch office with storage rooms
9. Vehicle depot
10. New since 1961

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50X1-HUM

Wojewodztwo Delegation of the

"Municipal Retail Trade" - MHD

2. Ministry for Internal Trade
3. Trade Department of the Presidium of the National Council of the Wojewodztwo
4. Wojewodztwo delegation "Municipal Retail Trade"
5. Trade Department of the Presidium of the National Council of the City
6. City Board of Directors - food, industrial articles
7. City board of directors - food
8. City board of directors - industrial articles
9. In the larger cities the board of directors is divided
10. Retail trade

7

SECRET

50X1-HUM

1. Organizational diagram of the Transportation Enterprise for Internal Trade - PTHW
2. Ministry for Internal Trade
3. Trade Department of the Presidium of the National Council of the Wojewodztwo
4. Department for Transportation
5. PTHW - Wojewodztwo board of directors
6. Trade Department of the Presidium of the National Council of the City
7. Repair shops
8. Production of store equipment
9. City branch offices
10. Manager
11. Shipping personnel
12. Lubrication service
13. Vehicle depot

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50X1-HUM

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